



POLICE
CITY OF BELLEVILLE

459 SIDNEY ST.
BELLEVILLE, ON
K8P 3Z9

P. 613 966 0882
F. 613 966 2701

BELLEVILLE POLICE SERVICE BOARD
COMPLAINT ABOUT A SPECIAL CONSTABLE FORM

Date:

Have you previously filed a complaint with the Belleville Police Service? Yes No

Is this complaint related to an ongoing criminal court proceeding? Yes No

How would you like correspondence to be sent to you? Mail Email

Complainants Information

First Name:

Last Name:

Date of Birth: DD/MM/YY

Street Address:

City:

Province:

Postal Code:

Telephone Number:

Email Address:

If you are under the age of 16, please provide your Guardian's name and contact information:

First Name:

Last Name:

Date of Birth: DD/MM/YY

Street Address:

City:

Province:

Postal Code:

Telephone Number:

Email Address:

I have read the Public Mischief Terms of Use and agree to the information and conditions stated for completing this complaint form.

Yes

<https://laws-lois.justice.gc.ca/eng/acts/c-46/section-140.html>



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Special Constable Details

Name: Badge #:

Name: Badge #:

If there are more than two Special Constables involved, please include that information in your complaint details section.

Incident Details

When did the incident(s) occur? If there is more than one incident, include each date.

DD/MM/YY

DD/MM/YY

Time:

Time:

Complaints may be screened out if they are made more than six months after the incident. If the incident occurred more than six months ago, please provide the reason(s) for the delay in filing your complaint:

Where did the incident(s) occur that led to your complaint? If you do not know the address or street names, please include landmarks, etc.

Address/Location:

Nearest Intersection:

City:

What is your complaint about?



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Describe in detail what specifically caused you to make a complaint. Consider the following:

- What did the Special Constable(s) do, say or did not do that has caused you to make this complaint?
- Based on your complaint, what do you think the special constable(s) should have done or said?
- Describe any injury or damage as a result of what the special constable(s) did or didn't do.
- If you are not the directly affected person, outline how you became aware of the incident (e.g. witness, saw in media/social media) and how you were affected (e.g. loss, damage, distress, and/or inconvenience).
- Identify any evidence of the incident(s) you have (e.g., photo, audio, video, medical records). Evidence does not need to be included at this time. All relevant information and evidence will be obtained at the time investigation if the matter proceeds.
- If this happened to someone else and you are a Witness to the incident, please include the name and contact information of the person that this happened to (if known).

You may attach additional information or documents as necessary.

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|----------------------|
| Accommodation |
|----------------------|

N/A

If you have a disability, accommodations are available under the [Ontario Human Rights Code](#) and the [Accessibility for Ontarians with Disabilities Act \(AODA\)](#).

Please indicate how we may accommodate you:



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Declaration

I certify that the information provided in this form is true. I understand the information on this form will be provided to the Belleville Police Service Chief of Police and/or the Police Services Board, and that this complaint may be investigated by the professional standards unit of the Belleville Police Service, with oversight by the LECA. I further understand that providing false information could make me subject to prosecution under the Criminal Code of Canada.

Name:

Signature

Date

Municipal Freedom of Information and Protection of Privacy

The personal information that you have provided on this complaint form is collected by the Belleville Police Service under the Community Safety and Policing Act. The information will be used to investigate your complaint. As an agency of the government, the Belleville Police Service must adhere to the *Freedom of Information and Protection of Privacy Act* (FIPPA). If you have any questions about privacy protection, please contact the Law Enforcement Complaints Agency at 416-246-7071.

Please send this complaint form and any additional information to:

Belleville Police Service
Attn: Chief Callaghan
459 Sidney St
Belleville, ON K8P 3Z9